



अखिल भारतीय आयुर्विज्ञान संस्थान ,रायपुर (छत्तीसगढ़)  
**All India Institute of Medical Sciences, Raipur (Chhattisgarh)**  
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No.: AIIMS/R/IT/OW/255

Date: 06.12.2019

**दर आह्वान**  
**Quotation Call**

Quotations invited for the data entry on e-Service Book software being used in Administrative department of AIIMS Raipur.

Sealed Quotations are invited from intending service providers/ IT firms having GST/ relevant documents for “Data Entry” on “Employee Service Record Management” application for Administration department at AIIMS Raipur. The vendor should submit the quotation with other relevant documents to office of IT Department, 3rd floor, Medical College Building, Gate No.05, Tatibandh, G.E. Road, AIIMS, Raipur, up to 03:00 pm date: 09.12.2019. The quotation will be opened on 09.12.2019 at 03:30 pm. Detailed specification of items are as under:

| क्र.<br>Sr.No | सामान का विवरण<br>Item Description                                                                                      | HSN<br>Code | मात्रा<br>Qty. | Unit Price<br>in ₹. (inc.<br>tax) | Total<br>Amount in<br>₹ |
|---------------|-------------------------------------------------------------------------------------------------------------------------|-------------|----------------|-----------------------------------|-------------------------|
| 01            | Data Entry on “Employee Service Record Management” Software for maintaining e-Service Book of Employee of AIIMS Raipur. |             | 1000<br>Apprx. |                                   |                         |

**नियम व शर्तें**  
**(Terms & Conditons)**

1. Quantity mentioned (1000 Nos. of files) in the table is tentative that might vary, so payment will be done on exact number of entered records.
2. 95% data accuracy is must with this data entry, lower accuracy will invite 5% payment deduction that might further go to maximum up to 10% (in case of more inaccuracy).
3. Rate should be mentioned in word and figures both.
4. Taxes, if any should be clearly mentioned.
5. Price should be F.O.R - Destination basis i.e. IT Department, AIIMS Raipur.
6. Delivery Period: - Within 60 working days (upto 1000 records) from the date of issue of the purchase order.
7. Mode of Despatch: Online/ Onsite, on application of AIIMS Raipur.
8. Inspection by: In-charge IT Department, AIIMS Raipur.
9. Consignee: In-charge IT Department, AIIMS Raipur.

10. Penalty: LD@0.5% value of delayed supply per week or part of week for delay will be imposed which may go maximum upto 10% value of delayed supply, then other penalty will be imposed.
11. Quotation No. /Name and Due date of opening must be mentioned on top of envelop.
12. The GST registration details may please be furnished.
13. No Part supply or Part Payment will be entertained.
14. 100% payment shall be made on receipt and acceptance of service/ material by concerned department and supplier will submit invoice in triplicate.
15. Where there is statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the supplier at rates as notified from time to time.
16. Installation and commissioning will be done by firm (if applicable).
17. RTGS detail required for payment purpose.
18. AIIMS Raipur reserves the right to place order for full of part quantity to one or more firm.
19. Validity of offer should not be less than 90 days.

Sr. Administrative Officer  
All India Institute of Medical Sciences  
Raipur (C.G.)